16 MAR 1973

MEMORANDUM FOR: Director of Security

SUBJECT

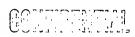
: Reorganization Proposal

REFERENCES

- : (a) Memo to D/S fr C/A&TS dtd 12 Dec 1972, subject: Personnel Reductions
 - (b) Memo to D/S fr A/C/ExecStaff dtd 19 Dec 72, subject: Possible Reorganization of the Exec. Staff
- 1. References (a) and (b) have been reviewed in conjunction with other needs of the Office of Security and the following proposal is submitted as a combination of all the others which I feel would streamline management functions within the Office of Security:
 - (a) EPD would be eliminated as an organizational component within the Office of Security and the positions and functions would be transferred as follows:
 - (1) GS-15 position C/EPD would be abolished.
 - (2) Security policy matters coordination would be transferred to the position in the SSC now occupied by
 - (3) GS-13 position and GS-07 Secretary position now responsible for USIB matters to be transferred to SSC with functions. (Secretary slot should probably be downgraded at a later date)

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- (4) GS-13 Records Management position and GS-06 Secretary position to be transferred to SR&CD with function and to assume additional function of responsibility for the Microfiche Program.
- (5) GS-07 Secretary position to be transferred to A&TS as a Logistics Assistant position (to 25X1A be filled by
 - (6) GS-14 Deputy Chief, EPD position to be transferred to A&TS as Planning Officer position.
 - (b) Concurrent with this action the following action should be taken within A&TS:
 - (1) GS-11 Log Officer position would be abolished.
 - (2) A&TS would assume all planning and reports functions except security policy functions.
 - (3) Deputy Chief, A&TS will be upgraded from 14 to 15.
 - (4) Chief, Budget & Fiscal Branch will be upgraded from 13 to 14.
 - (5) Chief, Personnel Branch will be upgraded from 13 to 14.
 - (6) Chief, Logistics Branch will be upgraded from 12 to 13.
 - (c) In addition to the above it is still felt to be in the interest of management improvement to abolish the Special Assistant to the DD/IOS GS-14 position and transfer all administrative responsibilities for IOS to A&TS and the operational responsibilities to A/DD/IOS for possible redelegation to C/ID or C/OSD as appropriate.



2. The net result of the above actions would be the deletion of three (3) positions from the Office of Security T/O and the transfer of two (2) positions to the Microfiche Program which now has one person assigned to it on an overage basis.



Chief, Administration and Training Staff

	ROUTING	G AND	RECOR	D SHEET
SUBJECT: (Optional)				
FROM: Chief, A&TS 4E-69 Headquarters			EXTENSION	NO.
			6200	DATE
TO: (Officer designation, room number, and building)	DATE		OFFICER'S	COMMENTS (Number each comment to show from who to whom. Drow a line across column after each commen
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